

# Cell Phone Use Policy

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Cell phones must be silenced (not on vibrate) and may not be used during class time, assemblies, chapel or other times when student attention is required. Students may be required by the teacher to display cell phones on the top of the desk or turn it in to a collection area during class time. A cell phone may be used for *necessary* communications before or after school. However, cell phones may not be used during lunch break or breaks between classes *unless permission is granted by the school office* and provided it is not interfering with the student's responsibilities during that time. No calling or texting may be made without permission.

The internet should not be accessed on school grounds. Students must register their cell phone with the school. A registration form may be obtained from the school office or from our website. *Cell phones may be used as productivity tools during education classes, but only as the classroom teacher deems appropriate.*

Consequences for violating the cell phone use policy: (These consequences would apply when a student uses a cell phone in blatant violation of the policy, not just for forgetting to turn off the ringer on the cell phone.) The term "*confiscation*", as used below, will entail the student giving the cell phone to the school representative upon arrival to school and picking up the cell phone at the end of each day of the scheduled confiscation period or student may be asked to leave their phone at home during the confiscation period. Confiscation may also include the school administration keeping the cell phone until proper arrangements are made to return the phone to the parent/guardian, not the student.

- **First offense** will be a one-day confiscation (the remainder of the day when the offense occurs). A \$5.00 fee will be charged to retrieve the cell phone.

- **Second offense** will be a five-day confiscation (plus the remainder of the day when the offense occurs). A \$10.00 fee will be charged to retrieve the cell phone.

- **Third offense** will be a one-day suspension and a one-month confiscation of the cell phone. A \$15.00 fee will be charged to retrieve the cell phone.

- *Continued violations may result in no cell phone allowed for the remainder of the school year.*
- Students may not use cell phones of other students, teachers, or other persons without permission from the school office.
- Parent/guardian will be contacted as needed each time an offense occurs.
- Students who fail to comply will not be allowed to attend classes until a parent/principal conference is arranged.

# Cell Phone Registration

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Student Name: \_\_\_\_\_

(Please Print)

Cell Phone #: \_\_\_\_\_

Description of Phone (model, color, etc.)

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Phone Features (check all that apply):

☐ Texting

☐ Internet capability

☐ Camera

☐ Music player

☐ Other \_\_\_\_\_

I have read the Cell Phone Use Policy and agree to abide by it.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I give permission for my child to have his/her cell phone at school and will support the cell phone use policy. If any of the above information changes, I will notify the school office.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date